

Notice of Meeting

Schools Forum

Monday 17th June 2019 at 5.00pm
at Shaw House Church Road Newbury
RG14 2DR

Date of despatch of Agenda: Tuesday, 11 June 2019

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Jessica Bailiss on (01635) 503124
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Agenda - Schools Forum to be held on Monday, 17 June 2019 (continued)

Forum Members: Reverend Mark Bennet, Dominic Boeck, Jeff Cant, Jonathon Chishick, Catie Colston, Jacquie Davies, Antony Gallagher, Keith Harvey, Alan Henderson, Jon Hewitt, Lucy Hillyard, Brian Jenkins, Hilary Latimer, Sheila Loy, Ian Nichol, Erik Pattenden, Janet Patterson, Chris Prosser, David Ramsden, Graham Spellman (Vice-Chairman), Bruce Steiner (Chairman), Suzanne Taylor and Charlotte Wilson

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<i>Monday 15th of July 2019, 5pm at Shaw House</i> | |

Sarah Clarke
Head of Legal and Strategic Support

If you require this information in a different format or translation, please contact
Moira Fraser on telephone (01635) 519045.



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Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

SCHOOLS FORUM

MINUTES OF THE MEETING HELD ON MONDAY, 11 MARCH 2019

Present: Reverend Mark Bennet, Catie Colston, Jacquie Davies, Lynne Doherty, Keith Harvey, Alan Henderson, Jon Hewitt, Brian Jenkins, Hilary Latimer, Mollie Lock, Sheila Loy, Patrick Mitchell, Ian Nichol, Chris Prosser, David Ramsden, Graham Spellman (Vice-Chairman), Bruce Steiner (Chairman) and Suzanne Taylor

Also Present: Avril Allenby (Early Years Service Manager), Melanie Ellis (Chief Accountant), Amin Hussain (Schools Finance Manager), Ian Pearson (Head of Education Service), Jane Seymour (Service Manager, SEN & Disabled Children's Team), Annette Yellen (Accountant for Schools Funding and the DSG), Jessica Bailiss (Policy Officer (Executive Support)) and Michelle Sancho (Principal EP & Service Manager)

Apologies for inability to attend the meeting: Councillor Anthony Chadley, Jonathon Chishick, Antony Gallagher, Lucy Hillyard, Jayne Steele, Gary Upton and Charlotte Wilson

PART I

62 Minutes of previous meeting date 21st January 2019

The minutes of the meeting held on the 21st January 2019 were approved as a true and correct record and signed by the Chairman.

63 Actions arising from previous meetings

The Schools' Forum received an update regarding actions recorded during the previous meeting. Action Jan19 – Ac1 was ongoing as another election would need to be held for the position of Secondary Governor Representative on the Schools' Forum as no nominations had been received.

Regarding Dec-Ac2 Jane Seymour confirmed that an item on the funding for children with Education, Health and Care Plans (EHCPs) who attended Pupil Referral Units (PRUs) would be added to the Work Programme for Autumn 2019.

RESOLVED that an item on the funding for children with EHCPs who attended PRUs would be added to the Schools' Forum work programme for Autumn 2019

64 Declarations of Interest

There were no declarations of interest received.

65 Membership

Jessica Bailiss provided the following updates regarding Membership:

- Keith Harvey's and Antony Gallagher's term of office had come to an end at the end of January 2019. The Primary Head Teacher Association was consulted and it was agreed that both would continue on the Forum for a further term.
- The Headteachers' Association also agreed that Janet Patterson Headteacher at Brightwalton School, would become the new Primary Headteacher representative to replace Angela Hay.

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- Catie Colston's term of office would cease at the end of March 2019 and conversations regarding consultation on the position were taking place.
- The election process would run again in March 2019 for the position of Secondary Governor representative on the Schools Forum.

66 **Primary Schools in Financial difficulty - Bids for Funding from Brightwalton, John Rankin and The Willows (Melanie Ellis)**

Ian Pearson introduced the report which summarised the bids that had been received from schools in deficit to access funding from the Primary Schools in Financial Difficulty de-delegated fund.

Keith Harvey reported that the applications for John Rankin Federation, The Willows and Brightwalton Primary Schools had been discussed at length at the Heads Funding Group (HFG) on 27th February 2019 and it had recommended that the Schools' Forum support the bids.

The Chairman invited Members of the Schools' Forum to consider if they agreed that each of the bids should be approved.

John Rankin Federation

Keith Harvey proposed that the Schools' Forum agree the bid for funding from John Rankin Federation for the amount of £2,833. The proposal was seconded by Patrick Mitchell. At the vote the motion was carried.

The Willows Primary School

Catie Colston proposed that the Schools' Forum agree the bid for funding from The Willows Primary School for the amount of £29,460.12. The proposal was seconded by Ian Nichol. At the vote the motion was carried.

Brightwalton CE Aided Primary School

Patrick Mitchell proposed that the Schools' Forum agree the bid for funding from Brightwalton Primary School for the amount of £7,494.37. The proposal was seconded by Ian Nichol. At the vote the motion was carried.

RESOLVED that the bids for funding from John Rankin Federation, The Willows and Brightwalton Primary Schools were approved.

67 **Invest to Save Proposals (Michelle Sancho)**

Michelle Sancho introduced the report which summarised the actions undertaken with regards the Invest to Save proposals.

Due to the invest to save funds being issued in the 2018/19 financial year but the delivery of the behaviour and PPEP care training and support taking place over the academic year, it was necessary to request that unused funds were carried over to the 2019/20 financial year.

Ian Pearson stated that the proposal had been supported by the HFG.

Rev. Mark Bennet stated that schools had been asked to submit training proposals and he noted that these would be evaluated in the summer term. Rev. Mark Bennet asked if the proposal to carry funding into 2019/20 was approved, if the evaluation process would be delayed. Michelle Sancho confirmed that the timescale for when evaluation would take place would not be affected.

Jon Hewitt proposed that the recommendation to carry over unused funds into 2019/20 be approved. The proposal was seconded by Patrick Mitchell. At the vote the motion was carried.

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RESOLVED that the Schools' Forum agreed that unused funds could be carried over into 2019/20 to enable the completion of planned activities.

68 Final DSG Budget 2019-20 (Amin Hussain)

Amin Hussain introduced the report which set out the overall budget for the Dedicated Schools' Grant (DSG) for 2019/20 and the final budget position for each of the funding blocks.

Amin Hussain reported that a number of queries had been raised by schools concerning their individual funding allocations and he confirmed that information would be sent out to schools in the next ten days to explain why some of the allocations had changed. Queries from individual schools would be dealt with on a school by school basis.

David Ramsden asked how the situation had occurred. Amin Hussain reported that DSG funding was received and then the figures adjusted accordingly. David Ramsden asked why the allocations had changed from what was originally reported to schools. Amin Hussain confirmed that he would email schools individually to explain why their allocations had changed. Ian Pearson reported that when initial school budgets were forecasted, they were indicative and some adjustments had been made. This would need explaining to schools and a report would be brought to the next HFG to provide some background on the issue.

Patrick Mitchell stressed that some schools were not happy about their revised allocations. Figures had been provided in February 2019 and it was not highlighted that amounts allocated to schools could change. Patrick Mitchell recalled that the Schools' Forum had agreed to cap funding gains at 2% and believed that this had been overridden by the Council's Executive. He asked for an explanation on this point

Rev. Mark Bennett added that he had spoken with some school business managers who had been used to having access to the finance model used for their school, which showed how their funding was calculated. This had not been shared and therefore had caused frustration

Councillor Lynne Doherty reported that contrary to what had been mentioned in February 2019 the Council's Executive had agreed the 2% on funding gains as agreed by the Schools' Forum. In light of this David Ramsden again asked why the allocations had changed, as it was important that schools understood the reasons. Catie Coltson also expressed her confusion on the issue. If the 2% cap had been agreed by both the Schools' Forum and the Executive, she could not see why the allocation amount had changed. Amin Hussain reported that a cap of 2% had been consulted on with schools however, if final allocations could not be aligned to the cap then adjustments had to be made.

Ian Pearson agreed that schools needed to understand what view had been taken that had led to a change in the figures from the onset. An explanation was required on the overarching issue and what had led to variances to schools. This information needed to be sent to all schools and members of the Schools' Forum.

It was proposed that a decision should be taken on whether to agree the overall DSG deficit budget after agenda items nine (High Needs Budget) and ten (Early Years Budget) had been considered (*for the decision taken regarding this item, please see item ten (Early Years Budget)*).

RESOLVED that

- A report would be brought to the next HFG to provide some background on changes to individual school funding allocations.

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- An explanation to be provided on the overarching issue that had caused allocations to change, including what had led to variances for individual schools. This information needed to be shared with all schools and members of the Schools' Forum.

69 Final High Needs Budget (Jane Seymour)

Jane Seymour introduced the report which set out the current financial position of the High Needs Budget (HNB) for 2018/19 and the position known so far for 2019/20, including the likely shortfall. It also sought a decision on the proposal to fund a Special Educational Needs and Disabilities (SEND) Strategy Officer from the HNB in order to take forward projects in the SEND Strategy to achieve long term savings.

There was a forecast shortfall of £2.17m in the 2019/20 HNB, which was an increase from the figure of £1.86m reported to the last Schools' Forum meeting. Reasons for this increase were detailed under section 3.8 of the report as follows:

- There had been an increase in resourced unit place funding of £24k.
- An increase of £198,028 in top up costs, mainly due to schools' fee increases and new placements. This included a net increase of four placements. The figure provided at the Schools' Forum meeting in January 2019 had been a prediction.
- An increase of £33,295 in other statutory services. This was mainly due to an increase in bespoke packages for children with Education Health and Care Plans (EHCPs).
- An additional £56k for a proposed SEND Strategy Officer. Further detail on this could be viewed on page 65 of the report under section six.

Jane Seymour reported that the final column of the tables within Appendix A highlighted the pressure being faced for each area, as this showed how the predicted budget for 2019/20 differed from the current year. Top Up Funding was the main area of pressure.

The Schools' Forum had agreed not to proceed with further saving options other than bringing the Home Tuition Service in house.

Jane Seymour explained a Special Educational Needs and Disability (SEND) Strategy had been in place since the Autumn of 2018, which was an ambitious five year strategy. Work had commenced on implementing the SEND Strategy however, increased capacity was required to move forward. The proposal included within the report was for a SEND Strategy Officer who would focus on moving SEND work at a pace required to achieve the desired savings. It was suggested that the post should be offered on a temporary contract for three years initially. A number of the projects within the SEND Strategy were resource intensive including a proposal for a new 50 place secondary provision for children with Autism Spectrum Disorder (ASD) and/or with Social and Emotional Mental Health needs and this was detailed under section 6.8 of the report. It would take up to seven years for the provision to be filled and it was possible that it could deliver a potential annual saving of £1.25m.

It was highlighted that the HFG on 27th February 2019 had recommended that the proposal to fund a SEND Strategy Officer from the HNB, should be agreed by the Schools' Forum.

Rev. Mark Bennett noted that some of the services within the HNB were non statutory. He recalled that the Schools' Forum had been informed that these services offered value for money and were often cost effective options compared to other alternatives. Rev. Mark Bennett felt that it would be helpful to have a review of these services to verify their value. Jane Seymour stated that detailed work to assess the value of non-statutory services had been undertaken but she agreed this needed to continue.

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Keith Harvey referred to an announcement from the Secretary of State concerning specialist schools. Ian Pearson reported that this was the result of a call for applications to create special free schools, largely through using capital funding. Reference within the report to a secondary SEMH provision, was separate to this process. Ian Pearson reported that West Berkshire Council had considered applying however had been approached by Reading Borough Council for support as they were putting together an application for the same provision. West Berkshire would be able to access the facility, if Reading's bid was approved. Wokingham were also supporting Reading's application.

Jane Seymour added that if Reading's bid was approved, it would help West Berkshire in the short term. West Berkshire Council could have submitted its own application however, it was particularly difficult to retain control over the costs from free schools.

Regarding the SEMH secondary provision detailed in the report, Ian Pearson reported that the resource would be attached to an existing secondary school. Chris Prosser asked if a secondary school had put itself forward and Ian Pearson confirmed that a school has expressed an interest in supporting the project.

The Chairman drew the attention back to the recommendation under section two of the report. Keith Harvey proposed that the Schools' Forum approve the proposal to fund a SEND Strategy Officer from the HNB and this was seconded by Graham Spellman. At the vote the motion was carried.

RESOLVED that the Schools' Forum approved the proposal to fund an SEND Strategy Officer from the HNB.

70 Final Early Years Budget (Avril Allenby)

Avril Allenby introduced the report which set out the proposal for the Early Years budget, which was based upon the recommendation of the Early Years Funding Group. The period of time for the Minimum Funding Guarantee (MFG) had come to an end and steps were being taken to reach the same common base for all providers.

Avril Allenby reported that various scenarios had been explored to provide the proposals included within the report. A realistic rate had been reached that was flexible and workable for providers. It was important to note that places were driven by the offers provided to parents and it was an area that was particularly difficult to predict.

Avril Allenby reported that there had to be a 95% pass through of funding to providers. It had been agreed that a quality supplement would be required.

All elements of funding had been reviewed including base rates, the rates for two year olds and the pupil premium, which for early years was particularly low and required top up funding to help increase take up.

The Early Years sector was impacted upon by what was offered to parents and it was becoming increasingly difficult for some providers to remain viable. Therefore focus on supporting the sector was required. Analysis had been undertaken on the sector which ranged from large day care provision to smaller voluntary organisations. Some providers had needed to close due to increasing funding pressures.

Ian Pearson noted that under the conclusion on page 45 of the report, there was a proposal that the Schools' Forum agree the two year budget model for the Early Years Block. Ian Pearson stated that it was difficult to agree something that went beyond the financial year and therefore suggested an indicative model should be agreed.

Further work was required on the Pupil Premium to assess the impact and to ensure investment in the area was adding value.

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The Chairman drew attention to the recommendations detailed under section two of the report.

David Ramsden proposed that the Schools' Forum agree the two year indicative model for Early Years and this was seconded by Catie Colston. At the vote the motion was carried.

Suzanne Taylor proposed that the Schools' Forum agree that the single base rate for all providers was increased from £4.30 to £4.40 and this was seconded by Patrick Mitchell. At the vote the motion was carried.

Brian Jenkins proposed that the Schools' Forum agree that the funding rate for two year olds was increased to £5.65 and this was seconded by Suzanne Taylor. At the vote the motion was carried.

Brian Jenkins proposed that the Schools Forum agree the increase in the deprivation funding supplement allocated to the pupil premium pupils to make the total funding per hour £2, and this was seconded by Chris Prosser. At the vote the motion was carried.

As agreed, the Schools Forum considered the recommendation for agenda item eight regarding the final DSG budget 2019/20. Keith Harvey proposed that the Schools' Forum agree the overall deficit budget in 2019/20 of £1,824,646 and this was seconded by John Hewitt. At the vote the motion was carried.

RESOLVED that

- The Schools' Forum agreed all the recommendations set out in section two of the report.
- The Schools' Forum agreed (as per the recommendation set out under section two of item eight - DSG Funding Settlement and Budget Overview 2019/20) an overall deficit budget for 2019/20 of £1,824,646.

71 Growth Fund 2018-19 (Amin Hussain)

Amin Hussain introduced the report which aimed to inform the Schools' Forum of payments made to schools from the Growth Fund budget in 2018/19.

Three schools had made successful applications for Growth Funding: Theale Primary, Bradfield Primary and John Rankin Infant School. All three schools had met the Growth Fund criteria. Amin Hussain added that Theale Primary School had raised a query regarding whether it was eligible to receive further funding and this was being looked into. In the meantime the £13k as highlighted in the report would be awarded.

RESOLVED that the Schools' Forum noted the report

72 Schools: Deficit Recovery (Melanie Ellis)

Melanie Ellis introduced the report which provided an update on the work being carried out with the nine schools that had set a deficit budget in 2018/19. This report had been requested at the last meeting of the Schools' Forum in January 2019.

Melanie Ellis reported that the report also contained comments from each of the schools on progress against their deficit.

Catie Colston commended the report and stated that she found the information very useful. Rev. Mark Bennet agreed however, suggested that going forward it would be helpful to highlight within tables the amount paid to schools from the Schools' in Financial Difficulty Fund.

Ian Pearson drew attention to section 5.1 of the report, which positively showed that the collective deficit for schools in deficit had been reduced from £870k to £604k at period

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nine. This demonstrated the hard work carried out by schools and the Council to reduce the deficit.

Patrick Mitchell queried how confident officers were in forecasted figures. Ian Pearson stated that there was intense work taking place with the nine schools. The figures provided realistic forecasts that were being managed by the individual schools.

RESOLVED that the Schools' Forum noted the report.

73 **DSG Monitoring 2018/19 Month 10 (Ian Pearson)**

Amin Hussain drew attention to the report, which set out the current financial position of the services funded by the Dedicated Schools Grant (DSG), highlighting any under or overspends.

Amin Hussain drew attention to the table under section 4.1 of the report. The budget was set with an overspend of £464k against the DSG, as per the decision made by the Schools' Forum. The forecast overspend position at Month Ten against expenditure was £121k.

Amin Hussain drew attention to the table under section 6.1 of the report, which set out the current forecast for the Early Years Block and highlighted an underspend for the area. As at Month Ten there was a £356k forecast underspend for the Early Years Block.

RESOLVED that the Schools' Forum noted the report.

74 **Work Programme 2019/20**

The Chairman drew attention to the Work Programme for 2019/20. Graham Spellman proposed that the Schools' Forum approved the work programme and this was seconded by David Ramsden.

RESOLVED that the Schools' Forum approved the Work Programme for 2019/20.

75 **Any Other Business**

There was no other business.

76 **Date of the next meeting**

The next meeting would take place on 17th June 2019, 5pm at Shaw House.

(The meeting commenced at 5.00 pm and closed at 5.51 pm)

CHAIRMAN

Date of Signature

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Agenda Item 4

Actions from previous meeting

Ref No.	Date of meeting(s) raised	Item	Action	Responsible Officer	Comment / Update
Mar19 - Ac1a	11th March 2019	Final DSG Budget 2019/20	A report would be brought to the next HFG to provide some background on changes to individual school allocations.	Melanie Ellis	An update was provided at the HFG on 5th June.
Mar19 - Ac1b	11th March 2019	Final DSG Budget 2019/20	An explanation to be provided on the overarching issue that had caused allocation to change including what had led to variances for individual schools. This information needed to be shared with all schools and Members of the Schools' Forum.	Melanie Ellis	The information was sent out on the 15th March 2019.

Ongoing Actions

Ref No.	Date of meeting(s) raised	Item	Action	Responsible Officer	Comment / Update
Jan19 - Ac1	21st January 11th March 2019	Membership	An election be conducted for the position of Secondary Governor Representative on the Schools' Forum.	Jessica Bailiss	This election was run in February however was not successful. An election will be run again in March/April 2019. An election was run again in March and extended into April but there were no nominations. An election will be run again in June/July.

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Final Schools Funding Formula 2019/20

Report being considered by: The Schools' Forum on 17th June 2019

Report Author: Melanie Ellis

Item for: Decision **By:** All School representatives

1. Purpose of the Report

- 1.1 The Council's Executive must agree on an annual basis the school funding formula for primary and secondary schools. This report sets out the proposal for 2019/20.

2. Recommendation

- 2.1 To note the final formula rates and allocations to schools, to be approved by the Council's Executive on 25th July. These have been made according to the principles agreed by Schools' Forum in December and in relation to the total funding available from the Schools Block DSG allocation.

Will the recommendation require the matter to be referred to the Council or the Executive for final determination?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>
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3. Implications

- 3.1 Financial: Schools are funded by the ring fenced Dedicated Schools Grant (DSG) and the school formula allocations do not impact on the Council's own resources. However, the cost of unmanageable school deficits or closing schools may fall on the Council.
- 3.2 Policy: None
- 3.3 Personnel: Real term reductions in funding allocations will inevitably lead to staffing restructures and possible redundancies in schools.
- 3.4 Legal: The allocation of funding to schools must comply with The Schools and Early Years Finance Regulations 2019.
- 3.5 Risk Management: For many schools their funding allocation will not increase by anywhere near the amount required to cover current increases in costs; the number of schools at risk of deficit will increase, and the non-viability of small schools may become a reality. It is imperative that the work which commenced in 2017/18 on supporting schools in financial difficulty continues.
- 3.6 Property: None.
- 3.7 Other: None.

4. Introduction

- 3.1 The funding arrangements for 2019/20 follow the National Funding Formula (NFF), operating as a “soft” system. This means that the NFF is used as a methodology of allocating funding to each local authority in a more fair and equitable way. Local authorities will then allocate this out to schools according to a local formula complying with the school finance regulations. The two are not the same, and not all local authorities will be able to exactly replicate the NFF in the allocations it makes to schools. The Schools’ Forum agreed to follow the NFF as closely as possible.
- 3.2 The following recommendations were agreed upon on by Schools’ Forum on 9th December 2018:
- (1) Use the National Funding Formula (NFF) rates for every formula factor, applying a minimum funding guarantee of 0% and a funding cap on gains of 2% per pupil.
 - (2) If required after the above has been applied, scale every formula factor upwards or downwards in order to match the final funding allocation available for distribution to schools.
 - (3) Use the School Finance Regulations calculation of the sparsity factor, rather than the NFF calculation.
- 3.3 The final allocation has required a change, altering the MFG from 0.5% to 0.215% and reducing the cap on gains from 2% to 0.215%. If we had applied the previous MFG and Capping, there would have been a shortfall on the grant of £360k. The funding allocations were submitted to ESFA and approved on 28.2.2019.

5. Final School Formula

- 4.1 The final schools block DSG funding allocation for 2019/20 is £100m. After deducting £0.55m for the growth fund this leaves £99.45m to be allocated to schools.
- 4.2 Appendix A contains the funding allocations per school.

6. Conclusion

- 5.1 Moving straight onto the NFF rates gives West Berkshire schools certainty and stability on their funding allocations for the next couple of years.
- 5.2 There continues however to be significant concern about the shortfall in funding, and the ability of schools to balance their budget without having an impact on pupils. The table in Appendix A illustrates that for most schools gaining funding, the gain is not significant. Many schools will still have difficulty in balancing their individual budgets given current cost pressures.

7. Appendices

Appendix A – 2019/20 School Formula Allocations - Final

Appendix A

2019/20 School Formula Allocations Final

Cost Centre	SCHOOL	2019/20		2019/20 Allocation pre MFG	MFG/CAP on GAINS				Total Funding
		Pupil No's (Oct 2018)	Per Pupil Funding	Formula Budget	MFG 100.22%	Floor 1.00%	CAP 0.22%	TOTAL	2019/20
91000	Aldermaston Church of England Primary School	168	4,076	684,732	1,467	0	0	1,467	686,199
91100	Basildon Church of England Primary School	144	4,094	589,485	6,973	0	0	6,973	596,458
91300	Beedon Church of England Controlled Primary School	45	5,833	262,499	0	19,117	0	19,117	281,616
91400	Beenham Primary School	71	5,055	358,882	0	4,550	0	4,550	363,433
91200	Birch Copse Primary School	423	3,558	1,505,116	0	0	0	0	1,505,116
91500	Bradfield Church of England Primary School	164	3,950	647,736	-161	2,736	0	2,575	650,311
91600	Brightwalton Church of England Aided Primary School	100	4,562	456,232	0	0	-6,409	-6,409	449,823
91700	Brimpton Church of England Primary School	56	5,382	301,366	0	23,549	0	23,549	324,915
91800	Bucklebury Church of England Primary School	112	4,335	485,528	0	0	-757	-757	484,772
91900	Burghfield St. Mary's Church of England Primary School	213	3,788	806,865	0	0	-1,464	-1,464	805,400
92000	Calcot Infant School & Nursery	204	3,997	815,291	0	21,345	0	21,345	836,636
92100	Calcot Junior School	288	4,124	1,187,739	0	0	-21,106	-21,106	1,166,633
95600	Chaddleworth St. Andrew's Church of England Primary School	24	8,558	205,397	0	4,530	0	4,530	209,926
92400	Chieveley Primary School	202	3,809	769,411	0	209	0	209	769,619
95900	Cold Ash St. Mark's Church of England Primary School	180	3,798	683,730	0	5,012	0	5,012	688,741
92200	Compton Church of England Primary School	183	3,921	717,582	0	0	-4,595	-4,595	712,987
92300	Curridge Primary School	99	4,317	427,355	0	7,683	0	7,683	435,038
92500	Downsway Primary School	214	3,899	834,491	0	0	-6,070	-6,070	828,421
92800	Enborne Church of England Primary School	66	5,041	332,729	0	4,644	-0	4,644	337,373
92900	Englefield Church of England Primary School	107	4,251	454,905	0	2,943	0	2,943	457,848
93000	Falkland Primary School	450	3,556	1,600,197	0	0	0	0	1,600,197
93100	Fir Tree Primary School & Nursery	176	4,263	750,210	0	7,440	0	7,440	757,650
93200	Francis Baily Primary School	568	3,569	2,026,944	0	0	0	0	2,026,944
93400	Garland Junior School	213	4,090	871,078	0	0	-17,900	-17,900	853,178
93500	Hampstead Norreys Church of England Primary School	87	4,644	403,989	0	1,802	0	1,802	405,791
93600	Hermitage Primary School	187	3,939	736,563	1,060	0	0	1,060	737,622
93700	Hungerford Primary School	389	3,705	1,441,395	5,749	0	0	5,749	1,447,144
92700	The Isleys' Primary School	63	5,263	331,587	0	0	-5,183	-5,183	326,403
93800	Inkpen Primary School	70	4,930	345,090	0	1,199	0	1,199	346,290
93900	John Rankin Infant & Nursery School	254	3,709	942,090	6,302	9,618	0	15,920	958,011
94000	John Rankin Junior School	348	3,740	1,301,445	0	0	-19,878	-19,878	1,281,567
94100	Kenet Valley Primary School	189	4,279	808,805	0	0	-20,246	-20,246	788,559
94200	Kintbury St. Mary's Church of England Primary School	164	4,061	666,082	0	13,072	0	13,072	679,154
94300	Lambourn Church of England Primary School	182	4,417	803,894	0	0	-32,143	-32,143	771,751
94400	Long Lane Primary School	214	3,853	824,525	0	0	-3,420	-3,420	821,105

Schools Funding Formula 2019/20

95800	Mortimer St. Johns Church of England Infant School	171	4,094	700,004	0	0	-19,266	-19,266	680,738
97500	Mortimer St. Mary's Church of England Junior School	220	3,742	823,190	1,075	0	0	1,075	824,265
94500	Mrs. Bland's Infant & Nursery School	165	4,186	690,626	4,598	0	0	4,598	695,225
94600	Pangbourne Primary School	199	3,986	793,169	0	0	-1,209	-1,209	791,961
94700	Parsons Down Infant School	167	4,088	682,778	0	0	-3,976	-3,976	678,802
94800	Parsons Down Junior School	292	3,828	1,117,822	0	0	-5,547	-5,547	1,112,275
94900	Purley Church of England Primary School	112	4,453	498,746	0	0	-215	-215	498,531
95000	Robert Sandilands Primary School & Nursery	242	4,085	988,597	0	0	-13,413	-13,413	975,185
95100	Shaw-cum-Donnington Church of England Primary School	88	4,701	413,649	0	39,895	0	39,895	453,544
95200	Shefford Church of England Primary School	50	6,322	316,082	0	0	-4,680	-4,680	311,401
95300	Speenhamland Primary School	294	3,977	1,169,250	0	0	-30,376	-30,376	1,138,874
95400	Springfield Primary School	301	3,670	1,104,693	0	0	-493	-493	1,104,200
95500	Spurcroft Primary School	444	3,677	1,632,606	1,963	0	0	1,963	1,634,569
95700	St. Finian's Catholic Primary School	178	3,942	701,610	0	0	-5,705	-5,705	695,905
97700	St. John the Evangelist Infant & Nursery School	180	3,854	693,653	0	0	-1,954	-1,954	691,698
97800	St. Joseph's Catholic Primary School	201	4,156	835,431	0	0	-38,109	-38,109	797,321
96200	St. Nicolas Church of England Junior School	255	3,694	942,037	0	0	-1,133	-1,133	940,903
96100	St. Pauls Catholic Primary School	327	3,739	1,222,726	0	0	-37,470	-37,470	1,185,257
96300	Stockcross Church of England Primary School	100	4,295	429,536	0	0	-372	-372	429,164
96400	Streatley Church of England Voluntary Controlled Primary School	94	4,453	418,545	0	11,063	0	11,063	429,608
96500	Sulhamstead and Ufton Nerve Church of England Voluntary	106	4,262	451,744	0	2,354	0	2,354	454,098
99700	Thatcham Park Church of England Primary School	363	3,788	1,375,037	0	0	-19,851	-19,851	1,355,186
96600	Theale Church of England Primary School	306	3,588	1,098,058	0	17,350	0	17,350	1,115,408
96700	Welford and Wickham Church of England Primary School	97	4,654	451,403	0	0	-10,904	-10,904	440,499
96800	Westwood Farm Infant School	177	4,016	710,794	0	0	-342	-342	710,451
96900	Westwood Farm Junior School	232	3,876	899,242	0	0	-14,344	-14,344	884,898
97000	Whitelands Park Primary School	347	3,756	1,303,332	0	0	-3,195	-3,195	1,300,138
98700	The Willows Primary School	359	4,239	1,521,712	0	0	-36,776	-36,776	1,484,936
99400	The Winchcombe School	437	3,754	1,640,600	0	127,405	0	127,405	1,768,005
97300	Woolhampton Church of England Primary School	89	4,463	397,195	0	8,134	0	8,134	405,328
97400	Yattendon Church of England Primary School	83	4,887	405,644	0	0	-12,794	-12,794	392,850
98900	Denefield School	961	4,898	4,707,224	0	104,516	-0	104,516	4,811,739
98800	The Downs School	922	4,829	4,452,658	0	0	0	0	4,452,658
99000	John O'Gaunt Community Technology College	363	5,549	2,014,201	0	0	-8,286	-8,286	2,005,915
99100	Kennet School	1,451	4,873	7,070,304	0	57,635	0	57,635	7,127,939
99200	Little Heath School	1,287	4,912	6,321,651	4,377	0	0	4,377	6,326,028
99300	Park House School	867	4,921	4,266,872	0	69,176	0	69,176	4,336,048
99800	St. Bartholomew's School	1,313	4,859	6,379,484	0	0	0	0	6,379,484
99500	Theale Green School	400	5,256	2,102,498	6,328	0	0	6,328	2,108,827
99900	Trinity School & Performing Arts College	873	5,153	4,498,471	0	8,858	0	8,858	4,507,329
99600	The Willink School	918	4,916	4,512,923	0	2,427	0	2,427	4,515,350
PRIMARY TOTAL		13,305	3,977	52,918,807	29,026	335,650	-401,295	-36,619	52,882,188
SECONDARY TOTAL		9,355	4,952	46,326,286	10,705	242,611	-8,286	245,030	46,571,317
TOTAL ALL SCHOOLS		22,660	4,380	99,245,093	39,731	578,260	-409,581	208,411	99,453,504

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2018/19 Dedicated Schools Grant: Year End Outturn Report

Report being considered by: Schools Forum on 17th June 2019

Report Author: Melanie Ellis

Item for: Decision **By:** All Forum Members

1. Purpose of the Report

- 1.1 To report on the outturn of the services funded by the Dedicated Schools Grant (DSG), highlighting any under or over spends, and to highlight the reserves deficit at 31 March 2019.
- 1.2 To approve the use of de-delegated reserves to support future budgets.

2. Recommendation

- 2.1 That the report be noted and that the use of de-delegated reserves is approved.

Will the recommendation require the matter to be referred to the Council or the Executive for final determination?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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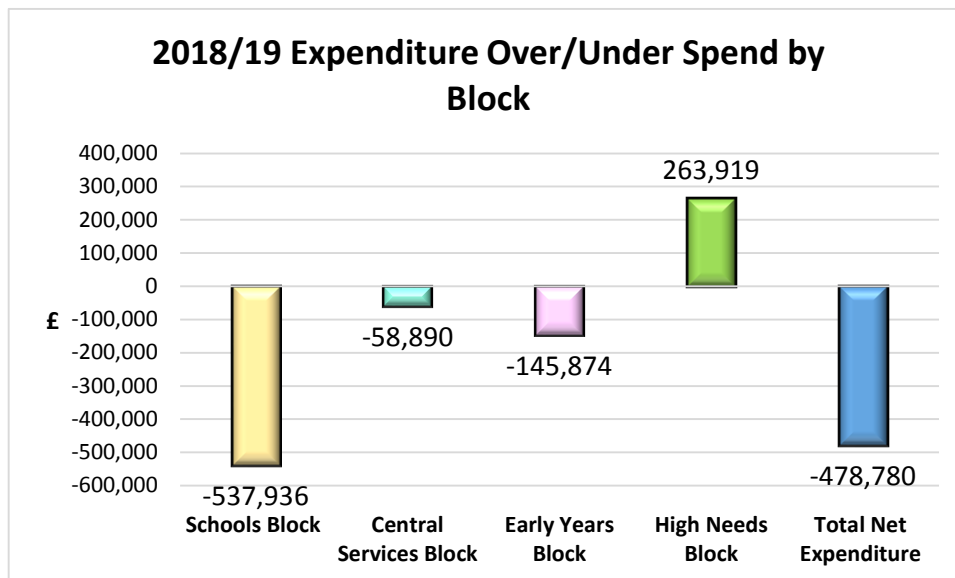
3. Background

- 3.1 The Dedicated Schools Grant (DSG) is a ring fenced specific grant which can only be spent on school/pupil activity as set out in The School and Early Years Finance (England) Regulations 2018. There are four DSG funding blocks: Schools, High Needs, Early Years and Central Schools Services.
- 3.2 The Local Authority and Schools' Forum are responsible for ensuring that the DSG is deployed correctly according to the Regulations. Monitoring of spend against the grant needs to take place regularly to enable decision making on over spends/under spends and to inform future year budget requirements.
- 3.3 Over spends, unless funded from outside the DSG, should be recovered by top slicing the following year's DSG allocation. Under spends must be used to support the schools' budget in future years.

4. Year End Outturn

Total All Blocks: 2018/19 outturn	Plan	Outturn	Variance
	£'000	£'000	£'000
2017/18 Deficit Recovery	14	14	0
Funding	-92,372	-92,257	115
Total Funds	-92,358	-92,243	115
Total Expenditure	92,822	92,343	-479
Deficit balance at 31.3.2019	464	100	-364

- 4.1 At year end, overall DSG funding received was £115k less than budgeted, but expenditure was underspent by £479k, resulting in a deficit reserve of £100k. The expenditure variance by block is shown in the chart below:



5. Schools Block

Schools Block: 2018/19 outturn	Plan	Outturn	Variance
	£'000	£'000	£'000
Use of 2017/18 surplus balance	-386	-386	0
Funding	-64,153	-64,162	-9
Total Funds	-64,539	-64,548	-9
Total Expenditure	64,445	63,906	-539
Surplus balance at 31.3.2019	-94	-642	-548

- 5.1 The 2018/19 budget was funded from DSG grant of £64.1m.

- 5.2 At year end, overall DSG funding received was £9k more than budgeted, and expenditure was underspent by £539k, resulting in a surplus reserve of £642k. Underspends arose from rates adjustments and from unspent fund balances. The table below shows the year end reserve balance.

Schools Block Reserve	31.3.18	Movement	31.3.19
	£'000	£'000	£'000
Schools in Financial Difficulty	-259	7	-252
Growth Fund	-76	-117	-193
School Improvement	-41		-41
EMTAS	-35	-10	-45
BST	-4	2	-2
Schools (re rates adj)	-18	-91	-109
Total School Block Reserve at 31.3.19	-433	-209	-642

- 5.3 Approval is sought in this report for de-delegated surplus balances to be used to support future budgets.

6. Early Years Block

Early Years Block: 2018/19 outturn	Plan	Outturn	Variance
	£'000	£'000	£'000
2017/18 Deficit Recovery	117	117	0
Funding	-9,608	-9,253	355
Total Funds	-9,491	-9,136	355
Total Expenditure	9,528	9,383	-145
Deficit balance at 31.3.2019	37	247	210

- 6.1 At year end, overall DSG funding received was £355k lower than budgeted as a result of the 2017/18 final grant notification. This will be clawed back from 2019/20 budgets. Expenditure was underspent by £145k. The result is a deficit reserve of £247k.
- 6.2 The Early Years Block is difficult to predict due to the volatile nature of both the funding (the final grant allocation is determined by the January 2019 census), and payments to providers (payments are made according to actual number of hours of provision each term).
- 6.3 The majority of the underspend was on two year old spend (£150k), as the result of changes to universal credit reducing the number of eligible children.

7. Central Schools Services Block

Central Services Block: 2018/19 outturn	Plan	Outturn	Variance
	£'000	£'000	£'000
Use of 2017/18 surplus balance	-26	-26	0
Funding	-1,054	-994	60
Total Funds	-1,080	-1,020	60
Total Expenditure	1,053	994	-59
Surplus balance at 31.3.2019	-27	-26	1

- 7.1 The budget for this new Block was built after transferring funding from the Early Years Block and High Needs Block towards paying for the central services that are carried out on behalf of settings within these blocks. There was a £27k brought forward under spend from 2017/18 which has been adjusted within this budget.
- 7.2 At year end, overall DSG funding received was £60k lower than budgeted. Expenditure was underspent by £59k. The result is a surplus reserve of £26k.
- 7.3 Underspends were largely due to a lower than budgeted charge for Copyright Licenses and a reduction in administration costs for the Capita IT system.
- 7.4 Schools Forum previously agreed that the surplus balance would be used to support the 2019/20 budget.

8. High Needs Block

High Needs Block: 2018/19 outturn	Plan	Outturn	Variance
	£'000	£'000	£'000
2017/18 Deficit Recovery	308	308	0
Funding	-17,557	-17,847	-290
Total Funds	-17,249	-17,539	-290
Total Expenditure	17,796	18,060	264
Deficit balance at 31.3.2019	547	521	-26

- 8.1 The 2018/19 budget was set with a £547k over spend: £447k initially agreed and increased by £100k for invest to save proposals.
- 8.2 At year end, overall DSG funding received was £290k higher than budgeted, largely as a result of an additional £380k of high needs funding allocated by government for 2018/19 in recognition of the cost pressures in the high needs block, offset by lower than predicted import export adjustment.
- 8.3 Expenditure was overspent by £264k. The result is a deficit reserve of £521k.

8.4 The main variances against expenditure are as follows:

- £41k overspend in Applied Behaviour Analysis which represents the number of learners requiring bespoke packages to meet their needs.
- £69k overspend in Sensory Impairment due to increased costs within the Joint Arrangement with the Royal Borough of Windsor and Maidenhead and an income target of £27k which has been set but not been achieved.
- £36k overspend in Therapy Services due to a lower than expected saving in the contract cost.
- £32k overspend in SEN Commissioned Provision largely as a result of £31k under achievement in income due to a place being filled by a WBC pupil. Savings will be realised elsewhere as a result of placing pupils in our own provision. There is also an over spend on the repairs and maintenance budget.
- £173k overspend in top up funding, mainly due to a greater number of permanent exclusions than budgeted and EHCP PRU placements increased.

9. Total Reserve Balance

9.1 The total deficit balance on reserves at 31.3.2019 is £100k. As announced in July 2018, the Department for Education requires a recovery plan from all local authorities that have an overall cumulative DSG deficit of 1% or more at the end of the 2018/19 financial year. For 2018/19 we have not met the threshold requiring us to submit a deficit recovery plan to ESFA. However, it is highly likely that we will have to submit one for 2019/20 due to the level of expected deficit.

Reserve Balance at 31.3.2019	£'000
Schools Block surplus	-642
Early Years Block deficit	247
Central Services Block surplus	-26
High Needs Block deficit	521
Total Deficit Balance	100

10. Conclusion

10.1 The overall outturn was £364k better than plan, resulting in an overall deficit balance of £100k. Over spends in the High Needs Block are significant with a total deficit against this block of £521k and this will be the area of focus going in 2019/20.

11. Appendices

Appendix A – DSG 2018/19 Budget Monitoring Report: Outturn

Dedicated School's Grant (DSG) 2018/2019 Budget Final Outturn					
Cost Centre	Description	Final Budget 2018/19	Actual Outturn	Variance	Comments
90020	Primary Schools (excluding nursery funding)	48,339,410	48,276,182	-63,228	Rates adjustment for 2018/19 and refunds for previous years.
DSG top slice	Academy Schools Primary	0	0	0	
90025	Secondary Schools (excluding 6th form)	14,784,820	14,768,084	-16,736	Rates refunds re previous years.
DSG top slice	Academy Schools Secondary	0	0	0	
90230	DD - Primary Schools in Financial Difficulty	379,120	127,073	-252,047	6 bids approved in year . Balance to be carried forward to 2019-20
90113	DD - Trade Union Costs	43,680	43,680	0	
90255	DD - Support to Ethnic minority & bilingual	190,050	179,985	-10,065	Vacancy savings
90349	DD - Behaviour Support Services	214,020	211,536	-2,484	
90424	DD - CLEAPSS	3,170	3,007	-163	
90423	DD - Statutory & Regulatory Duties	147,590	147,587	-3	
90235	Growth Fund/Falling Rolls Fund	280,710	87,500	-193,210	Unspent balance to be carried forward to 2019/20
	Schools Block Total	64,382,570	63,844,634	-537,936	
90583	National Copyright Licences	159,610	133,004	-26,606	Budget incorrectly set to include VAT
90019	Servicing of Schools Forum	43,580	39,494	-4,086	Employees (£2.9k) and Supplies & Services
90743	School Admissions	244,860	231,953	-12,907	Employee Savings (£7.4k) and Supplies & Services underspends
90354	ESG - Education Welfare	201,900	192,228	-9,672	Fines for Absences greater than anticipated (£5k). Supplies and Services underspend.
90460	ESG - Statutory & Regulatory Duties	197,540	191,920	-5,620	Savings relating to Supplies and Services .
	Central School Services Block Total	847,490	788,600	-58,890	
90010	Early Years Funding - Nursery Schools	876,070	898,173	22,103	
90037	Early Years Funding - Maintained Schools	1,269,090	1,361,020	91,930	
90036	Early Years Funding - PVI Sector	6,199,460	6,075,453	-124,007	lower uptake of additional 15 hours funding compared to budget
90052	Early Years PPG & Deprivation Funding	48,280	65,322	17,042	
90053	Disability Access Fund	23,370	15,375	-7,995	
90018	2 year old funding	719,480	569,138	-150,342	changes to universal credit have resulted in fewer children being eligible
90017	Central Expenditure on Children under 5	223,300	218,550	-4,750	
90287	Pre School Teacher Counselling	45,000	45,000	0	
90238	Early Years Inclusion Fund	75,000	85,145	10,145	increased number of children with complex needs taking up additional 15 hours; several children delaying school, therefore remaining in EY for longer
	Early Years Block Total	9,479,050	9,333,176	-145,874	
90026	Academy Schools RU Top Ups	854,270	822,634	-31,636	Slight reduction in FTE compared to budget.
90539	Special Schools - Top Up Funding	3,300,420	3,383,249	82,829	Additional Place and Top Up funding in relation to increased numbers of pupils.
90548	Non WBC Special Schools - Top Up Funding	1,098,070	1,009,156	-88,914	Movements to other settings including one placement costing in excess of £100k
90575	Non LEA Special School (OofA)	840,100	747,940	-92,160	
90579	Independent Special School Place & Top Up	2,436,400	2,218,567	-217,833	
90580	Further Education Colleges Top Up	1,396,140	1,270,010	-126,130	Costs factored into the 2018/19 budget did not require payment including several changes to pupil placements.
90617	Resourced Units Top Up Funding Maintained	293,020	274,236	-18,784	Number of pupils lower than expected at one site
90618	Non WBC Resourced Units - Top Up Funding	107,000	126,702	19,702	
90621	Mainstream - Top Up Funding maintained	541,560	658,073	116,513	Increasing numbers of pupils entitled to Funding
90622	Mainstream - Top Up Funding Academies	185,170	247,075	61,905	Increasing numbers of pupils entitled to Funding
90624	Non WBC Mainstream - Top Up Funding	75,000	78,343	3,343	
90625	Pupil Referral Units - Top Up Funding	542,950	800,225	257,275	Greater number of Permanent Exclusions than factored into budget .
90628	EHCP PRU Placement	0	223,699	223,699	Increasing number of pupils with EHCPs placed at the PRU.
90627	Disproportionate No. of HN Pupils NEW	100,000	83,609	-16,391	Based on actual numbers of SEN pupils.
	HNB: Top Up Funding Total	11,770,100	11,943,518	173,418	
90320	Pupil Referral Units	660,000	660,000	0	
90540	Special Schools	2,860,000	2,860,000	0	
90584	Resourced Units - Place Funding (70)	242,000	242,000	0	
	HNB: Place Funding Total	3,762,000	3,762,000	0	
90237	SEN High Needs Contingency	1,600	0	-1,600	Unused 2017/18 C/F underspend
90370	Behaviour Programme (invest to Save)	78,400	22,818	-55,582	Underspend on Project to be Carry forward into 2019/20
90371	PPEP Care Programme	10,000	4,800	-5,200	
90240	Applied Behaviour Analysis	75,000	116,192	41,192	A small number of pupils requiring high level bespoke packages.
90280	Speci Needs Spprt Team	319,170	309,706	-9,464	Underspend in Employee costs (£5k) and Supplies and Services (£4k)
90287	Pre School Teacher Counselling	40,000	40,000	0	
90288	Elective Home Education Monitoring	27,990	22,801	-5,189	Exam Grant uptake from parents lower than expected (£3k) . Remainder refers to underspends in Employee costs.
90290	Sensory Impairment	172,570	241,928	69,178	Increase in JA costs and number of additional visits. No recharges apply this FY.
90295	Therapy Services	240,760	276,331	35,571	
90315	Home Tuition	245,000	230,567	-14,433	Savings in Employee costs .
90555	LAL Funding	82,400	93,800	11,400	Fewer than expected places requested therefore recharges lower.
90565	Equipment For SEN Pupils	10,000	11,954	1,954	Demand led . Offset by Unused C/F shown above (cc 90237)
90577	SEN Commissioned Provision	456,000	487,772	31,772	Premises Expenses pressure. Places filled by WB & Other LA pupils .
90582	PRU Outreach	61,200	61,200	0	
90585	HN Outreach Special Schools	50,000	50,000	0	
90610	Hospital Tuition	45,000	37,390	-7,610	
90830	ASD Teachers	141,550	140,063	-1,487	
90961	Vulnerable Children	50,000	50,000	0	
90581	Dingleys Promise	30,000	30,000	0	
	HNB: Non Top Up or Place Funding	2,136,820	2,227,321	90,501	
	High Needs Block Total	17,668,920	17,932,839	263,919	
	Total Expenditure across funding blocks	92,378,030	91,899,250	-478,780	
	SUPPORT SERVICE RECHARGES	444,000	444,000	0	
	TOTAL DSG EXPENDITURE	92,822,030	92,343,250	-478,780	
90030	DSG Grant Account	-92,822,030	-92,243,633	578,397	
90030	NET DSG EXPENDITURE	0	99,616	99,616	

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Highwood Copse Funding 2019/20

Report being considered by: Schools Forum on 17 June 2019

Report Author: Melanie Ellis

Item for: Decision **By:** All Primary Maintained Schools Representatives

1. Purpose of the Report

1.1 To discuss the funding of Highwood Copse School.

2. Recommendation

2.1 To use the funding that has been allocated to Highwood Copse to fund the schools that have taken pupils as per their per pupil unit of funding and to fund Theale C of E Primary for the costs they will incur.

Will the recommendation require the matter to be referred to the Council or the Executive for final determination?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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3. Introduction

3.1 As part of the school funding allocations, Highwood Copse was awarded £88,682 for 2019/20.

3.2 The Education and Skills Funding Agency have confirmed that they will not recoup this allocation and have recommended that the funding should be moved to the Growth Fund and be used to fund the schools that have taken on the pupils.

3.3 Pupils have been allocated as follows:

(1) Falkland Primary School 3 pupils

(2) John Rankin Infant School 3 pupils

(3) The Willows Primary School 3 pupils

(4) Enborne Church of England Primary School 1 pupil

3.4 Theale C of E Primary School have structured the school and its budgets on the assumption that Highwood Copse would open in September 2019. Theale has built capacity to ensure they would be able to support Highwood without impacting on the children of Theale, and this structure was dependent on funding coming into the schools via Highwood paying for the Head. As a result of the delay to Highwood Copse opening, Theale's budget has been adversely affected and is expecting to set a deficit budget.

4. Proposed Allocation of funding

4.1 Using the per pupil unit of funding, allocations would be as follows:

Highwood Copse Pupils	Per pupil rate	Pupils taken	Funding
	£		£
Falkland	3,556	3	10,668
John Rankin	3,772	3	11,315
Willows	4,136	3	12,409
Enborne	5,112	1	5,112
			39,504

This would leave £49,178 remaining funding.

4.2 Theale Primary have submitted cost estimates as follows:

Theale C of E Primary costs associated with the delay of Highwood Copse	2018/19 academic year	2019/20 academic year (two terms)	Total impact
	£	£	£
Executive Head	11,510	24,264	35,774
Finance one week	1,020		1,020
Visits, open morn, parent morn	195		195
Heads PA 0.5 per week	3,220		3,220
SENco		5,200	5,200
Arts/peripatetic/PE/MFL		6,258	6,258
Total Costs	15,945	35,722	51,667

If all costs were funded, there would be a shortfall of £2500 which could be funded from existing Growth Fund balances.

5. Recommendation and Conclusion

5.1 Heads Funding Group recommended this proposal to consider the allocation of the Highwood Copse 2019/20 funding and to agree the allocation amounts.

Schools: Deficit Recovery

Report being considered by: Schools Forum on 17th June 2019

Report Author: Melanie Ellis

Item for: Information **By:** All Maintained Schools Representatives

1. Purpose of the Report

- 1.1 This report reports on the outturn position of the nine schools that set a deficit budget in 2018/19 and provides an update on the work that has been carried out to support these schools.

2. Recommendation

- 2.1 That the report be noted.

Will the recommendation require the matter to be referred to the Council or the Executive for final determination?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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3. Introduction

- 3.1 Schools are permitted to set a deficit budget if they meet certain conditions. This is termed a licensed deficit. The conditions of a licensed deficit are set out in the Scheme for Financing Schools (the legal contract the Council has with schools) and include a requirement to have a robust plan to repay the deficit within five years.
- 3.2 If the conditions are not met by the school, the Council has the power to issue a Notice of Concern, which ultimately could mean removal of a school's delegation.
- 3.3 Nine schools set a licensed deficit budget for 2018/19 totalling £870k.

4. West Berkshire Strategy for Schools in Deficit

- 4.1 The Council has adopted a strategy aimed to minimise the number and size of deficits. It is in two parts:
- (1) Procedures to support schools to reduce/eliminate or avoid a deficit
 - (2) Intervention for schools not meeting their deficit recovery plan.
- 4.2 Approval of a licensed deficit requires the school to do the following:
- (1) Submit monthly budget monitoring reports (M3 and then M5 to M11 inclusive)
 - (2) Submit a copy of draft governor meeting minutes (including Part 2) where the budget is discussed

Schools: Deficit Recovery

- (3) To attend meetings with the local authority when requested to address any budget concerns
- (4) Submit deficit recovery progress reports when requested, which will be reported to Schools' Forum
- (5) Submit five year detailed deficit recovery plan.

4.3 The Council Schools Finance team has been restructured to provide a dedicated resource to work with the schools that have set a deficit budget.

4.4 The Schools Forum has previously agreed that schools in deficit using the WBC Finance service to work with them on their deficit recovery have associated costs refunded directly from the Schools in Financial Difficulty fund direct rather than schools needing to submit individual bids to the Schools Forum.

5. 2018/19 Outturn Position - Licensed Deficit Schools

5.1 Nine schools had a licensed Main School Budget (MSB) deficit in 2018/19, totalling £870k. At Period Nine, the forecast deficit for these nine schools was £604k and the final outturn position is a closing deficit balance of £212k. A summary is shown below:

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
1 The Willows	-£130,797	-£91,997	£37,892	-£168,689	-£129,889
2 Kintbury St Mary's	-£15,576	£202	£16,372	-£31,948	-£16,170
3 Parson's Down	-£92,212	-£39,024	£5,673	-£97,885	-£44,697
4 St Johns	-£46,000	-£8,686	£3,462	-£49,462	-£12,148
5 John Rankin Federation	-£131,033	-£53,291	£0	-£131,033	-£53,291
Subtotal	-£415,618	-£192,796	£63,399	-£479,017	-£256,195
6 Westwood Farm Federation	-£45,280	-£40,612	-£26,786	-£18,494	-£13,826
7 Beenham	-£36,153	-£50,502	-£40,676	£4,523	-£9,826
8 St Finians	-£61,542	-£62,837	-£56,722	-£4,820	-£6,115
9 The Willink	-£311,588	-£257,345	-£151,086	-£160,502	-£106,259
Subtotal	-£454,563	-£411,296	-£275,270	-£179,293	-£136,026
Total	-£870,181	-£604,092	-£211,871	-£658,310	-£392,221

5.2 The overall improvement from budget to year end is £658k which is an excellent outturn. Five schools ended the year out of deficit.

(1) The Willows Primary School

	MSB Balance	
2016/17	-£17,826	Deficit
2017/18	-£212,694	Deficit
2018/19	£37,892	Surplus

Schools: Deficit Recovery

The final outturn position was a £37.9k surplus balance, which is £168.7k better than the budgeted deficit of £130.8k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
1 The Willows	-£130,797	-£91,997	£37,892	-£168,689	-£129,889

The main variances to original budget are shown in the following table:

The Willows MSB Outturn Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£85,723	Underspend
Non Staffing Budget	£29,896	Overspend
TOTAL EXPENDITURE	-£55,827	
TOTAL INCOME	-£41,263	Additional Income
NET EXPENDITURE	-£97,091	
Business rates adjustment	£6,375	Unknown at time of budget build
Early years in year adjustment	£4,951	Over budgeted
Schools in Financial Difficulty funding	-£65,573	Unknown at time of budget build
Teachers Pay Grant	-£7,413	Unknown at time of budget build
SEN	-£1,594	Under budgeted
Pupil Premium Grant- Early Years and LAC	-£5,619	No budget
Free School Meal Supplementary Grant & adjustment	-£2,722	Unknown at time of budget build
TOTAL FUNDING	-£71,595	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£168,686	

The review meeting took place on 18th October 2018.

(2) Kintbury Primary School

	MSB Balance	
2017/18	-£12,317	Deficit
2018/19	£16,372	Surplus

The final outturn position was a £16.4k surplus balance, which is £31.9k better than the original budgeted deficit of £15.6k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
2 Kintbury St Mary's	-£15,576	£202	£16,372	-£31,948	-£16,170

The main variances to original budget are shown in the following table:

Schools: Deficit Recovery

Kintbury MSB Outturn Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£8,174	Underspend
Non Staffing Budget	-£71	Underspend
TOTAL EXPENDITURE	-£8,245	
TOTAL INCOME	-£15,418	Additional Income
NET EXPENDITURE	-£23,663	
Business Rates Adjustment	£468	Overbudgeted at budget build
Teachers Pay Grant	-£2,887	Unknown at time of budget build
SEN	-£2,335	Underbudgeted at budget build
Universal Infant Free School Meals	-£3,505	Overbudgeted at budget build
TOTAL FUNDING	-£8,259	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£31,922	

The review meeting took place on 13th November 2018.

(3) **Parsons Down Schools Federation**

	MSB Balance	
2017/18	-£22,432	Deficit
2018/19	-£5,673	Deficit

The final outturn position was a £5.7k deficit balance, which is £97.9k better than the original budgeted deficit of £92.2k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
3 Parson's Down	-£92,212	-£39,024	£5,673	-£97,885	-£44,697

The main variances to original budget are shown in the following table:

Parsons Down Partnership MSB Outturn Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£62,487	Underspend
Non Staffing Budget	£54,824	Overspend
TOTAL EXPENDITURE	-£7,663	
TOTAL INCOME	-£53,933	Additional Income
NET EXPENDITURE	-£61,596	
Business rates adjustment	£1,172	Unknown at time of budget build
Excluded pupils-transfer funding between schools	£1,214	Unknown at time of budget build
Schools in Financial Difficulty funding	-£32,106	Unknown at time of budget build
Teachers Pay Grant	-£8,894	Unknown at time of budget build
SEN	£2,234	Over budgetted
Free School Meal Supplementary Grant & adjustment	£105	Unknown at time of budget build
TOTAL FUNDING	-£36,275	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£97,871	

The review meeting took place on 6th November 201

(4) St John the Evangelist Infant School

	MSB Balance	
2016/17	-£22,725	Deficit
2017/18	-£37,759	Deficit
2018/19	£3,462	Surplus

The final outturn position was a £3.5k surplus balance, which is £4.8k better than the original budgeted deficit of £61.5k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
4 St Johns	-£46,000	-£8,686	£3,462	-£49,462	-£12,148

The main variances to original budget are shown in the following table:

St John the Evangelist MSB Outturn Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	£18,998	Overspend
Non Staffing Budget	-£7,987	Underspend
TOTAL EXPENDITURE	£11,011	Overspend
TOTAL INCOME	-£42,412	Additional Income
NET EXPENDITURE	-£31,401	
Pupil Premium Grant	£288	Overbudgeted at budget build
Teachers Pay Grant	-£3,960	Unknown at time of budget build
Early Years In Year Adjustment	-£13,142	Underbudgeted at budget build
SEN	-£1,066	Underbudgeted at budget build
Universal Infant Free School Meals	-£182	Underbudgeted at budget build
TOTAL FUNDING	-£18,062	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£49,463	

The review meeting took place on 23rd November 2018 and was followed by a short support visit by the WBC Senior Accountant (Projects) to work with the outgoing School Business Manager.

(5) John Rankin Schools Federation

	MSB Balance	
2014/15	-£28,693	Deficit
2015/16	-£169,724	Deficit
2016/17	-£122,680	Deficit
2017/18	-£189,992	Deficit
2018/19	£0	

The final outturn position was a zero balance, which is £131k better than the budgeted deficit of £131k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
5 John Rankin Federation	-£131,033	-£53,291	£0	-£131,033	-£53,291

The main variances to original budget are shown in the following table:

John Rankin Schools MSB Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£33,197	Underspend
Non Staffing Budget	£44,979	Overspend
TOTAL EXPENDITURE	£11,783	Overspend
TOTAL INCOME	-£110,579	Additional Income
NET EXPENDITURE	-£98,796	
Business rates adjustment	£342	Unknown at time of budget build
Growth funding	£433	Over budgeted
Schools in Financial Difficulty	-£2,833	Unknown at time of budget build
Teachers Pay Grant	-£11,463	Unknown at time of budget build
SEN	-£2,928	Under budgeted
Pupil Premium Grant	-£12,650	Under budgeted
Free School Meal Supplementary Grant & adjustment	-£3,125	Unknown at time of budget build
TOTAL FUNDING	-£32,224	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£131,020	

The WBC Senior Accountant (Projects) made induction visits to work with the school's Finance Manager on 5th November and 11th December, and the review meeting took place on 12th October 2018.

(6) Westwood Farm Schools Federation

	MSB Balance	
2015/16	-£40,270	Deficit
2016/17	-£67,108	Deficit
2017/18	-£82,753	Deficit
2018/19	-£26,786	Deficit

The final outturn position was a £26.8k balance, which is £18.5k better than the original budgeted deficit of £43.3k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
6 Westwood Farm Federation	-£45,280	-£40,612	-£26,786	-£18,494	-£13,826

The main variances to original budget are shown in the following table:

Westwood Farm Schools Federation		
MSB Summary		
VARIANCE: Original Budget to Final Outturn		
Staffing Budget	£5,542	Overspend
Non Staffing Budget	£114,627	Overspend
TOTAL EXPENDITURE	£120,169	
TOTAL INCOME	-£102,607	Additional Income
NET EXPENDITURE	£17,562	
Main School Budget Delegation	£2,944	Overbudgeted at budget build
Business Rates Adjustment	£1,665	Overbudgeted at budget build
Pupil Premium Grant	-£213	Underbudgeted at budget build
Teachers Pay Grant	-£7,972	Unknown at time of budget build
Early Years In Year Adjustment	-£23,616	Underbudgeted at budget build
SEN	-£2,146	Underbudgeted at budget build
Universal Infant Free School Meals	-£6,712	Underbudgeted at budget build
TOTAL FUNDING	-£36,050	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£18,488	

The review meeting took place on 10th December 2018.

(7) **Beenham Primary School**

	MSB Balance	
2016/17	-£37,090	Deficit
2017/18	-£64,783	Deficit
2018/19	-£40,676	Deficit

The final outturn position was a £40.7k deficit balance, which is £4.6k worse than the original budgeted deficit of £36.1k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
7 Beenham	-£36,153	-£50,502	-£40,676	£4,523	-£9,826

The main variances to original budget are shown in the following table:

Beenham		
MSB Summary		
VARIANCE: Original Budget to Final Outturn		
Staffing Budget	£1,105	Overspend
Non Staffing Budget	£19,277	Overspend
TOTAL EXPENDITURE	£20,382	
TOTAL INCOME	-£15,813	Additional Income
NET EXPENDITURE	£4,569	
Schools in Financial Difficulty - additional Schools Accountancy support	-£200	Underbudgeted at budget build
Business Rates Adjustment	£108	Overbudgeted at budget build
Pupil Premium Grant	£3,980	Overbudgeted at budget build
Teachers Pay Grant	-£1,776	Unknown at time of budget build
SEN	-£2,964	Underbudgeted at budget build
Universal Infant Free School Meals	£861	Overbudgeted at budget build
TOTAL FUNDING	£9	
TOTAL VARIANCE TO ORIGINAL BUDGET	£4,578	

The WBC Senior Accountant (Projects) made a support visits to the school on 8th October and 4th December.

The first review meeting took place on 16th November. Given the significant forecast overspend a second review meeting took place on 15th February.

(8) St Finians Catholic Primary School

	MSB Balance	
2017/18	-£7,714	Deficit
2018/19	-£56,722	Deficit

The final outturn position was a £56.7k deficit balance, which is £4.8k better than the original budgeted deficit of £61.5k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
8 St Finians	-£61,542	-£62,837	-£56,722	-£4,820	-£6,115

The main variances to original budget are shown in the following table:

St Finians MSB Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£3,603	Underspend
Non Staffing Budget	£7,847	Overspend
TOTAL EXPENDITURE	£4,244	Overspend
TOTAL INCOME	-£9,609	Additional Income
NET EXPENDITURE	-£5,365	
Business rates adjustment	£810	Unknown at time of budget build
Pupil Premium Grant	£2,760	Overbudgeted at budget build
Teachers Pay Grant	-£3,395	Unknown at time of budget build
SEN	-£184	Underbudgeted at budget build
Universal Infant Free School Meals	£554	Overbudgeted at budget build
TOTAL FUNDING	£545	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£4,820	

The WBC Senior Accountant (Projects) made a support visit to work with the Headteacher and School Business Manager on 22nd January 2019.

The review meeting took place on 6th November 2018. Whilst the school is forecasting a year end figure greater than the licensed deficit, the sum is at this time not considered significant so there is currently no plan to make a second review visit.

A bid will be submitted in July 2019 for Schools in Financial Difficulty funding to cover the reduced funding as a result of small cohort year.

(9) The Willink School

	MSB Balance	
2016/17	-£2,630	Deficit
2017/18	-£98,684	Deficit
2018/19	-£151,086	Deficit

The final outturn position was a deficit of £151k, which is £160.5k better than the budgeted deficit of £312k.

SCHOOLS WITH LICENSED DEFICITS 2018/19	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
9 The Willink	-£311,588	-£257,345	-£151,086	-£160,502	-£106,259

The main variances to original budget are shown in the following table:

The Willink MSB Summary VARIANCE: Original Budget to Final Outturn		
Staffing Budget	-£5,421	Underspend
Non Staffing Budget	£33,647	Overspend
TOTAL EXPENDITURE	£28,226	Overspend
TOTAL INCOME	-£139,490	Additional Income
NET EXPENDITURE	-£111,264	
Teachers Pay Grant	-£26,528	Unknown at time of budget build
Sixth Form	-£1,200	Under budgeted at budget build
SEN	-£21,349	Under budgeted at budget build
Pupil Premium Grant	£4,245	Over budgeted at budget build
Free School Meal Supplementary Grant	-£4,400	Unknown at time of budget build
TOTAL FUNDING	-£49,232	
TOTAL VARIANCE TO ORIGINAL BUDGET	-£160,496	

The West Berkshire Council (WBC) Senior Accountant (Projects) made support visits to work with the school's Finance Manager on 4th October 2018 and 14th January 2019. The review meeting took place on 9th November 2018.

6. Schools ending year with unplanned deficits

6.1 In addition to the nine schools above, three schools ended the financial year 2018/19 with an unlicensed deficit. Each of the three schools has submitted a balanced budget for 2019/20.

SCHOOLS THAT FINISHED 2018/19 WITH AN UNLICENSED DEFICIT	Original MSB	P9 Forecast	P13 Closing Balance	VARIANCE Original MSB to P13 Closing Balance	VARIANCE P9 Forecast to P13 Closing Balance
1 Stockcross	£6,510	£454	-£25,899	£32,409	£26,353
2 Welford & Wickham	£7,940	£3,560	-£13,208	£21,148	£16,768
3 Enborne Primary School	£2,950	-£3,396	-£3,167	£6,117	-£229
	£17,400	£618	-£42,274	£59,674	£42,892

7. Conclusion

- 7.1 The overall improvement for the nine schools that set a deficit budget for 2018/19 is an excellent outturn. Five schools ended the year out of deficit, and all schools have reduced their budgeted deficit by £658k.
- 7.2 This has been achieved by schools applying rigorous budget management, securing better value for money, putting new staffing structures in place and generating income. The Primary Schools in Financial Difficulty fund has been awarded to qualifying schools to support one off costs.
- 7.3 Review meetings have taken place throughout the year to monitor and support these schools.

School Balances 2018/19

Report being considered by: Schools Forum on 17th June 2019

Report Author:

Item for: Discussion **By:** All Maintained Schools Representatives

1. Purpose of the Report

- 1.1 This report sets out for information purposes the year end balances for all maintained schools, highlighting those schools with a deficit or significant surplus.

2. Recommendation

- 2.1 To note the report.

Will the recommendation require the matter to be referred to the Council or the Executive for final determination?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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3. Introduction

- 3.1 This report provides an overview of maintained school balances as at the end of 2018/19 and highlights those schools with a deficit or significant surplus. This report does not represent all schools in West Berkshire.
- 3.2 The Scheme for Financing Schools states: “In order to control surplus balances, the authority will report the balances held by each school at the end of the financial year to the Schools’ Forum. The Schools’ Forum may request individual schools to provide further information and/or attend a meeting of the Heads Funding Group if the data reported raises any concerns regarding their financial management”.

4. Overview of School Balances as at 31st March 2019

- 4.1 The schools’ accounts for 2018/19 have now been closed and school balances at 31.3.2019 are £5.3m. The table below summarises the balances of West Berkshire

Maintained schools by fund.

2018/19 Balances by type of fund	Revenue				Community (Before & After school clubs)	Capital	Total Balances
	Main School Budget	Pupil Premium	Sports Fund	Revenue Total			
	£000	£000	£000	£000			
Nursery Schools	89	0	0	89	6	90	185
Primary Schools	2,132	225	375	2,731	251	805	3,787
Secondary Schools	377	0	0	377	0	300	677
Special Schools	453	74	21	549	6	24	578
Pupil Referral Units	54	0	5	59	0	48	107
Total for all Schools	3,105	299	402	3,805	262	1,266	5,334
2017/18 Balance	2,303	295	317	2,915	245	567	3,726
Increase/-Decrease	802	4	85	891	18	699	1,608
% change	34.8%	1.2%	26.8%	30.6%	7.3%	123.3%	43.2%

- 4.2 Total balances have increased by £1.6m from 2017/18, mostly comprising of £802k in Main School Budget (MSB) and £699k in Capital.
- 4.3 The majority of the MSB change is due to the nine deficit schools reducing their combined Main School Budget deficits by £600k. Five of these schools are now out of deficit.
- 4.4 All schools have had to make tough decisions in order to improve their ongoing financial position. National agreements on funding are invariably agreed for a limited period of time, so cannot be relied upon for future budgeting purposes.
- 4.5 In the 2018 budget, the government announced an extra £400 million of capital funding for schools in England for 2018/19. West Berkshire was allocated £655k, allocated across each eligible institution as a lump sum of £3,000 and a variable amount based on a per-pupil amount of £32.10, weighted by the phase of the pupil. The funding was received in February 2019, leaving little time to spend the allocation before the end of the year. A list of capital allocations by school is at Appendix C.
- 4.6 The table below shows the increase/decrease by school category.

Total Balances Summary	As at 31/03/2018	Increase/-Decrease in year	As at 31/03/2019	Change
	£000	£000	£000	%
Nursery Schools	246	-62	185	-25.0%
Primary Schools	2,218	1,569	3,787	70.7%
Secondary Schools	480	197	677	41.0%
Special Schools	496	82	578	16.6%
Pupil Referral Units	286	-179	107	-62.6%
Total for all Schools	3,726	1,608	5,334	43.1%

For Primary schools the balance of £3.8m represents 7.7% of the 2018/19 funding allocation. For Secondary schools the balance of £677k represents 5% of the funding allocation. Secondary schools have removed the collective fund for supporting schools in financial difficulty, meaning that schools have to provide their own safety net.

5. Conclusion

- 5.1 The overall increase in maintained school balances has been achieved by schools striving to improve their financial position against a backdrop of uncertain future funding.
- 5.2 A list of all maintained schools balances is included in the Appendices.

6. Appendices

- 6.1 Appendix A – Main School Budget Balances Maintained Primary Schools
- 6.2 Appendix B – Main School Budget Balances Maintained Other Schools
- 6.3 Appendix C – Capital Funding

School Balances 2018/19

Appendix A	Main School Budget Balance	
	2017/18	2018/19
	£	£
Primary Schools		
Aldermaston Church of England Primary School	45,363	36,601
Basildon Church of England Primary School	2,952	10,918
Beedon Church of England (Controlled) Primary School	26,861	35,048
Beenham Primary School	-64,783	-40,676
Birch Copse Primary School	25,169	51,130
Bradfield Church of England Primary School	4,077	19,157
Brightwalton Church of England Aided Primary School	9,232	16,577
Brimpton Church of England Primary School	3,506	11,053
Bucklebury Church of England Primary School	25,631	6,565
Burghfield St Mary's Church of England Primary School	16,310	34,333
Calcot Schools Federation	129,103	197,284
Chaddleworth Shefford Federation Cof E Primary School	47,448	38,077
Chieveley Primary School	36,876	34,848
Cold Ash St Mark's Church of England Primary School	100,210	50,414
Compton Church of England Primary School	34,629	37,270
Curridge Primary School	26,022	31,964
Downsway Primary School	48,100	44,558
Enborne Church of England Primary School	14,962	-3,167
Englefield Church of England Primary School	35,110	36,071
Falkland Primary School	133,531	116,175
Francis Baily Primary School	38,684	91,427
Garland Junior School	52,629	36,014
Hampstead Norreys Church of England Primary School	5,766	42,026
Hermitage Primary School	11,226	11,233
Hungerford Primary School	52,054	73,899
Inkpen Primary School	22,427	28,399
John Rankin Schools Federation	-189,992	48,646
Kennet Valley Primary School	27,068	35,467
Kintbury St Mary's Church of England Primary School	-12,317	16,372
Lambourn Church of England Primary School	-30,171	0
Long Lane Primary School	-17,060	3,459
Mortimer St John's Church of England School	15,839	23,163
Mortimer St Mary's CofE Junior School	44,169	50,073
Mrs Bland's Infant School	9,150	17,275
Pangbourne Primary School	26,901	28,584
Parsons Down Schools Federation	-22,432	5,673
Purley Church of England Infant School	38,203	63,249
Robert Sandilands Primary School and Nursery	53,018	82,041
Shaw-cum-Donnington Church of England Primary School	32,043	35,057
Springfield Primary School	47,541	89,060
Spurcroft Primary School	52,785	211,676
St Finian's Catholic Primary School	-31,909	-56,722
St John the Evangelist Cof E Infant and Nursery School	-37,759	3,462
St Joseph's Catholic Primary School	49,633	9,730
St Nicolas Church of England Junior School	35,737	43,776
St Paul's Catholic Primary School	47,990	91,767
Stockcross Church of England School	1,155	-25,899
Streatley Church of England Voluntary Controlled School	105,998	87,502
Sulhamstead and Ufton Nervet CofE VA Primary School	-5,514	2,944
Thatcham Park Church of England Primary School	76,275	79,123
The Ilsleys' Primary School	-6,496	0
The Willows Primary School	-212,694	37,892
The Wincombe School	96,787	99,263
Theale Church of England Primary School	7,723	6,703
Welford and Wickham Church of England Primary School	3,471	-13,208
Westwood Farm Schools Federation	-82,753	-18,764
Woolhampton Church of England Primary School	17,985	6,809
Yattendon Church of England Primary School	11,832	20,205
Total Primary Schools	1,035,304	2,131,574

Appendix B

	Main School Budget Balance	
	2017/18	2018/19
	£	£
Nursery Schools		
Hungerford Nursery School Centre for Children and Families	35,172	17,765
Victoria Park Nursery School	85,766	71,006
Total Nursery Schools	120,939	88,772

	Main School Budget Balance	
	2017/18	2018/19
	£	£
Secondary Schools		
The Downs School	290,539	173,786
Little Heath School	287,347	354,518
The Willink School	-98,684	-151,086
Total Secondary Schools	479,201	377,217
Special Schools		
Brookfields Special School	19,738	117,903
The Castle School	346,254	335,535
Total Special Schools	365,992	453,438
Pupil Referral Units		
iCollege Alternative Provision	252,095	53,871
Reintegration Service	0	0
Total PRUs	252,095	53,871

Appendix C – Capital Funding Allocations

School Name	Additional DFC £
Hungerford Nursery School Centre for Children	5,092
Victoria Park Nursery School & Family Hub	5,427
Beenham Primary School	5,664
Chieveley Primary School	9,741
Curridge Primary School	6,306
The Ilsleys Primary School	4,894
Hermitage Primary School	9,292
Hungerford Primary School	15,455
Inkpen Primary School	5,472
John Rankin Junior School	11,988
John Rankin Infant and Nursery School	12,125
Francis Baily Primary School	20,591
Birch Copse Primary School	16,610
Westwood Farm Junior School	10,062
Long Lane Primary School	9,677
Garland Junior School	10,094
Robert Sandilands Primary School and Nursery	11,423
Westwood Farm Infant School	8,874
Springfield Primary School	13,137
Falkland Primary School	17,509
Parsons Down Infant School	9,966
Mrs Bland's Infant School	8,990
Downsway Primary School	9,805
Kennet Valley Primary School	9,324
Parsons Down Junior School	12,887
Calcot Infant School and Nursery	11,429
Calcot Junior School	11,860
Spurcroft Primary School	17,554
Pangbourne Primary School	9,753
Aldermaston C.E. Primary School	8,778
Basildon C.E. Primary School	7,558
Beedon C.E. (Controlled) Primary School	4,484
Brimpton C.E. Primary School	4,605
Bucklebury C.E. Primary School	7,109
Burghfield St Mary's C.E. Primary School	9,516
Chaddleworth St Andrew's C.E. Primary School	4,315
Cold Ash St Mark's C.E. School	9,516
Compton C.E. Primary School	9,003
Hampstead Norreys C.E. Primary School	5,921
Kintbury St Mary's C.E. Primary School	7,462
Purley CofE Primary School	6,531
Shaw-cum-Donnington C.E. Primary School	6,082
Shefford C.E. Primary School	4,315
Mortimer St John's C.E. Infant School	8,810
Streatley C.E. Voluntary Controlled School	6,146
Theale C.E. Primary School	12,746
The Willink School	54,296
The Downs School	65,691
The Castle School	18,562
Brookfields Special School	24,860
Icollege Alternative Provision	9,934
The Winchcombe School	16,585
Thatcham Park CofE Primary	16,219
The Willows Primary School	15,050
Total	655,093

Agenda Item 12

Schools Forum Work Programme 2019/20

	Item	HFG Deadline	Heads Funding Group	SF Deadline	Schools Forum	Action required	Author
Term 6	Schools in Financial Difficulty - Bid for Funding: St Finians	25/06/19	02/07/19	09/07/19	15/07/19	Decision	Melanie Ellis
	Scheme for Financing Schools 2018/19	25/06/19	02/07/19	09/07/19	15/07/19	Decision	Melanie Ellis
	Schools Funding Benchmarking Information	25/06/19	02/07/19	09/07/19	15/07/19	Decision	Melanie Ellis
	School Budgets 2019/20 and Schools in Financial Difficulty	25/06/19	02/07/19	09/07/19	15/07/19	Discussion	Melanie Ellis
	De-delegations 2020/21	25/06/19	02/07/19	09/07/19	15/07/19	Decision	Melanie Ellis
	Schools' Forum Membership and Constitution from September 2019			09/07/19	15/07/19	Decision	Jessica Bailiss
	Schools: deficit recovery (standing item)	25/06/19	02/07/19	09/07/19	15/07/19	Discussion	Melanie Ellis
	Vulnerable Children's Fund - Annual Report for 2018/19			09/07/19	15/07/19	Information	Michelle Sancho
	Trade Union Facilities Time - Annual Report for 2018/19			09/07/19	15/07/19	Information	Gary Upton
DSG Monitoring Month 3			09/07/19	15/07/19	Discussion	Ian Pearson	
Term 1	DSG Budget Overview 2020/21	24/09/19	01/10/19	08/10/19	14/10/19	Discussion	Melanie Ellis
	Scheme for Financing Schools 2018/19	24/09/19	01/10/19	08/10/19	14/10/19	Discussion	
	Schools Funding Formula 2020/21	24/09/19	01/10/19	08/10/19	14/10/19	Decision	Melanie Ellis
	Final De-delegations 2020/21	24/09/19	01/10/19	08/10/19	14/10/19	Decision	Melanie Ellis
	Additional Funding Criteria 2020/21	24/09/19	01/10/19	08/10/19	14/10/19	Decision	Melanie Ellis
	High Needs Block - Invest to Save Update	24/09/19	01/10/19	08/10/19	14/10/19	Discussion	Michelle Sancho
	Funding for children with EHCPs who attended PRUs	24/09/19	01/10/19	08/10/19	14/10/19	Discussion	Jane Seymour
	Schools: deficit recovery (standing item)	24/09/19	01/10/19	08/10/19	14/10/19	Discussion	Melanie Ellis
	DSG Monitoring 2019/20 Month 5			08/10/19	14/10/19	Information	Ian Pearson
Term 2	Draft DSG Funding & Budget 2020/21	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Melanie Ellis
	Final School Funding Formula Proposal 2020/21	19/11/19	26/11/19	03/12/19	09/12/19	Decision	Melanie Ellis
	Final Additional Funding Criteria 2019/20	19/11/19	26/11/19	03/12/19	09/12/19	Decision	Melanie Ellis
	Draft Central Schools Block Budget	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Melanie Ellis/Ian Pearson
	Draft High Needs Budget 2020/21	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Jane Seymour & Michelle Sancho
	High Needs Places and Arrangements 2020/21	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Jane Seymour
	Schools Funding Benchmarking Information	19/11/19	26/11/19	03/12/19	09/12/19	Information	Melanie Ellis
	High Needs Block - Resourced Units	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Jane Seymour
	Outline Early Years Forecast 2019/20 and Budget 2020/21	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Avril Allenby
	Update on Schools in Financial Difficulty	19/11/19	26/11/19	03/12/19	09/12/19	Information	Melanie Ellis
	Schools: deficit recovery (standing item)	19/11/19	26/11/19	03/12/19	09/12/19	Discussion	Melanie Ellis
	DSG Monitoring 2019/20 Month 7			03/12/19	09/12/19	Information	Ian Pearson
	Dedicated Schools Grant (DSG) Funding Settlement and Budget Overview 2020/21	02/01/20	08/01/20	14/01/20	20/01/20	Discussion	Melanie Ellis
Final Schools Funding Formula 2019/20	02/01/20	08/01/20	14/01/20	20/01/20	Decision	Melanie Ellis	
Central Schools Block Budget Proposals 2020/21	02/01/20	08/01/20	14/01/20	20/01/20	Decision	Melanie Ellis/Ian Pearson	
High Needs Block Budget Proposals 2020/21	02/01/20	08/01/20	14/01/20	20/01/20	Decision	Jane Seymour & Michelle Sancho	
Growth Fund and Falling Rolls Fund 2019/20	02/01/20	08/01/20	14/01/20	20/01/20	Information	Melanie Ellis	
Schools: deficit recovery (standing item)	02/01/20	08/01/20	14/01/20	20/01/20	Discussion	Melanie Ellis	
DSG Monitoring 2019/20 Month 9			14/01/20	20/01/20	Information	Ian Pearson	
Work Programme 2020/21	18/02/20	25/02/20	03/03/20	09/03/20	Decision	Jessica Bailiss	
Term 4	Final DSG Budget 2020/21 - Overview	18/02/20	25/02/20	03/03/20	09/03/20	Decision	Melanie Ellis
	Final Central Schools Block Budget 2020/21	18/02/20	25/02/20	03/03/20	09/03/20	Decision	Melanie Ellis/Ian Pearson
	Final High Needs Block Budget 2020/21	18/02/20	25/02/20	03/03/20	09/03/20	Decision	Jane Seymour & Michelle Sancho
	Final Early Years Block Budget 2020/21	18/02/20	25/02/20	03/03/20	09/03/20	Decision	Avril Allenby
	Schools: deficit recovery (standing item)	18/02/20	25/02/20	03/03/20	09/03/20	Discussion	Melanie Ellis
	DSG Monitoring 2019/20 Month 10			03/03/20	09/03/20	Information	Ian Pearson

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